



Broad Creek Memorial Scout Reservation

POSITION: EAGLE SUMMIT DIRECTOR (18 or older)
REPORTS TO: Program Director
SUPERVISES: Eagle Summit Instructors

ESSENTIAL RESPONSIBILITIES:

1. Must be an Eagle Scout who has all related required Merit Badges or equivalent experience.
2. Must be able to properly use all BCMSR program equipment.
3. Must be able to instruct Scouts/staff in all aspects of program activities and instruction.
4. Must be able to train and supervise all personnel assigned.
5. Must be able to develop lesson plans for all advancement opportunities.

GENERAL RESPONSIBILITIES:

1. Keep the area in and around the program area clean, neat safe and organized.
2. Report any maintenance needs to the Program Director.
3. Ensure that all safety rules are strictly followed.
4. Ensure that all equipment used for all projects is well-maintained, used properly, and returned after use.
5. Complete all required inventories.
6. Request all program materials in a timely manner.
7. Provide a friendly and helpful welcome to all visitors and customers.
8. Abide by all policies as per the *Staff Guidebook*.
9. Carry out projects to camps' overall improvement.
10. Complete all additional duties as assigned.